

**Shri Ganesh Shikshan Prasarak Mandal,  
Pu. Ahilyadevi Adhyapak Mahavidyalaya,  
Nanded- Latur Road, Sangavi Post: Sangavi, Tal-  
Ahmedpur, Dist – Latur 413515**

Date- 06/09/2022

**IQAC Meeting Notice**

This is to inform all IQAC committee members that Internal Quality Assurance Cell (IQAC) Meeting will be conducted on 12<sup>th</sup> September 2022 in meeting room at 3.00 pm on following agenda points

**Agenda of the Meeting:**

1. To introduce IQAC members to each other's
2. To finalized NAAC Criteria wise Distribution
3. To Take review of various record file
4. To discuss about the staff selection committee

You are requested to attend the meeting

*Rangari*

**Dr. Rajeshkhanna Pandurang Rangari**

**IQAC Coordinator  
IQAC Coordinator**

Shri Ganesh Shikshan Prasarak Mandal,  
Ahilyadevi Adhyapak Mahavidyalaya,  
Sangvi, Tal. Ahmedpur, Dist. Latur



*Andhale B.S.*

**Dr. Bhausahab Sopan Andhale**

**Principal**

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Shri Ganesh Shikshan Prasarak Mandal,  
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Date of Meeting- 12<sup>th</sup> September 2022

Minutes of the Meeting

The First Meeting of Internal Quality Assurance Cell of Pu. Ahilyadevi Adhyapak Mahavidyalaya was held on 12<sup>th</sup> September 2022 at 3.00 pm in the meeting room

Following subjects were discussed in the meeting

**1. To introduce IQAC members to each other's**

**Resolution:** Principal Dr. Bhausaheb Andale has provided the information about IQAC. After the continue discussion with all stakeholders & management of the institute on 22<sup>nd</sup> August 2022 IQAC committee is established for effective NAAC functioning. All members of committee were provided introduction to each other's

**2. To finalized NAAC Criteria wise Distribution**

IQAC Committee has decided that all NAAC criteria distribution need to be done to all faculty members. Faculty members will download revised & updated NAAC manual for criteria understanding & preparation of record

**Resolution:** IQAC Coordinator Dr. Rajeshkhanna Pandurang Rangari has distributed all NAAC Criteria to all the faculty members

**3. To Take review of various record file**

It is discussed & decided that each criteria in charge will be responsible for preparation of all record file s per NAAC requirements. Every sub question of NAAC need to read very carefully & prepare record accordingly. IQAC coordinator need to review all record file time to time

**Resolution:** Required guidelines provided for the preparation of basic record file.

**4. To discuss about the staff selection committee**

Advertisement for filling the post of approved staff need to be given & staff selection committee of SRTMU need to be invite for the 100 % staff approval on immediate basis

**Resolution:** New Advertisement need to be given for filling the vacant post of the faculty

*Rangari*

Dr. Rajeshkhanna Pandurang Rangari

IQAC Coordinator  
**IQAC Coordinator**

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MOM of IQAC Meeting, for the Academic Year 2022-23

Date of Meeting- 12<sup>th</sup> September 2022

Action Taken Report

Sr. No	Topic	Action / Decision Taken
1	Establishment of IQAC	IQAC Committee is established as per the guidelines provided by NAAC. All members of IQAC have introduce to each other's
2	Criteria Distribution	IQAC Committee has prepared all NAAC criteria distribution. Faculty members downloaded revised & updated NAAC manual for criteria understanding
3	Preparation of Record File	Each criteria in charge allotted the responsibility. Criteria wise files preparation is started
4	Staff Selection Committee	Advertisement is be prepare roster wise and it will be sent to the various newspaper

*Rangari*

Dr. Rajeshkhanna Pandurang Rangari

IQAC Coordinator

**IQAC Coordinator :**

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